

COUNCIL MEETING – 20TH OCTOBER 2016

**Extract from the Minutes of the Audit and Governance Committee
29 September 2016**

28 AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2015/16

Consideration was given to the draft report of the Chairman of the Committee on its performance and effectiveness in 2015/16 with regard to its terms of reference and purpose.

The report included details of governance, risk and control frameworks, internal audit charter, external audit reporting arrangements, financial reporting arrangements and internal and external functions.

In considering its effectiveness the report listed the additional areas of work that had been requested by the Committee around additional assurance, these being email retention and archiving policy, Ombudsman complaints and lessons learnt, WARNs (Waiver and Record of Non-adherence), review of Cardiff checks and performance management arrangements.

RESOLVED

That the draft Annual Report for 2015/16 be submitted to Council to be received, at its meeting on 20 October 2016.